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SECURITY DEPOSIT ITEMIZATION / REFUND FORM (Post-Move-Out)

RE: SECURITY DEPOSIT ITEMIZATION STATEMENT

Property Address:

[Rental Property Address]

Tenant Name(s):

[Tenant Full Name(s)]

Move-Out Date:

[Insert Date]

Deposit Accounting

- **Security Deposit Amount Received:** \$ _____

Deductions:

Description of Deduction	Amount
Unpaid Rent	\$ _____
Cleaning Charges (beyond normal wear)	\$ _____
Repair Charges (beyond normal wear)	\$ _____
Replacement of Missing Items	\$ _____
Other (specify): _____	\$ _____

Total Deductions: \$ _____

Refund to Tenant

- **Amount Refunded:** \$ _____
- **Refund Check #:** [Insert Check Number]

Enclosed, please find:

- A check in the amount of \$ _____
- Receipts/invoices for any deductions over \$125 as required by **California Civil Code § 1950.5(g)(2)**.

Forwarded To Address:

[Insert Forwarding Address, electronic payment information, etc.]

Landlord/Manager Name:

[Insert Name]

[Insert Signature]

Date: [Insert Date]