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NOTICE OF ENTRY – CITY OR STATE PROPERTY INSPECTION
(for city code enforcement, housing authority, rental housing inspections, etc.)

NOTICE OF ENTRY FOR GOVERNMENT-ORDERED PROPERTY INSPECTION

[Landlord or Property Manager Letterhead]

[Owner/Association Name]

[Street Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

Date of Notice: [Insert Date]

To: [Tenant Name(s)]

Rental Property Address: [Rental Address]

[City, State, Zip Code]

Notice of Scheduled Inspection:

Pursuant to **California Civil Code § 1954** (governing lawful landlord entry) and in compliance with the **City of Oakland Tenant Protection Ordinance (O.M.C. § 8.22.640)** (prohibiting abuse of access rights), this letter serves as formal notice that authorized personnel, including representatives from [Insert Agency Name] (e.g., City of Oakland, Alameda County, State of California) and/or management, will enter your rental unit to conduct a government-ordered inspection.

- **Purpose of Entry:**

Scheduled inspection by [Insert Agency Name] (e.g., City of Oakland Code Enforcement, Alameda County Health Department, California Housing Authority) for regulatory compliance and property habitability evaluation.

- **Scheduled Date of Entry:** [Insert Date]

- **Approximate Time Window:** [Insert Time Range, e.g., 9:00 a.m. to 4:00 p.m.]

- **Authorized Person(s) Entering:**

[Insert names or "Authorized Inspector(s) and Property Manager Representative(s)"]

Additional Information:

- This inspection is required by applicable housing, health, or building codes and cannot be postponed.
- Tenants are not required to be present but may choose to attend.
- Inspectors and management personnel will respect your privacy and restore the premises to pre-entry condition.

Legal Disclosures:

- This Notice is provided more than **twenty-four (24) hours** in advance, in compliance with **California Civil Code § 1954(d)**.

- The inspection will be conducted lawfully, respectfully & during normal business hours.
- No entry shall be for retaliatory or harassing purposes, consistent with **Oakland Municipal Code § 8.22.640**.

If you have any questions or concerns, please contact [Insert Contact Person] at [Insert Phone Number or Email]. Thank you for your cooperation.

Sincerely,

[Landlord/Manager Name]

[Title]

On behalf of [Owner/Association Name]